Board Meeting

30 August 2023

10.30am

Helensburgh Leisure Centre

Present Andrew Nisbet, Chair

Mairi Coleman, Vice Chair

Kevin Anderson, Chief Officer

Cllr William Sinclair

Benjamin Jones

Alex Edmonstone, Commercial Operations Manager

Joined by Team Cllr Iain MacQuire

Gillian MacFarlane, Minutes

Attending Colin Crichton, Area Manager, Helensburgh

|  |  |
| --- | --- |
| **No.** | **Item** |
| 1. | **Apologies**  Apologies received from Cllr Maurice Corry |
| 2. | **Any Other Competent Business to be Considered at end of Meeting**  **Restricted** |
| 3. | **Declaration of Interest**  No declarations of interest expressed. |
| 4. | **Minutes of previous meeting 10.05.23**  Minutes were agreed and proposed by Mairi Coleman and seconded by William Sinclair. |
| 5. | **Finance and Audit Sub Committee 110723**  **Minutes of Finance and Audit Sub Committee**  **Motion**  The board were asked to agree the minutes of the sub committee.  **Decision**  The minutes were agreed and proposed by Andrew Nisbet and seconded by Kevin Anderson. |
| 6. R | **Financial Outlook 23/24**  **Restricted** |
| 7. R | **Cost of Services**  **Restricted** |
| 8. R | **Performance Scorecard**  **Restricted** |
| 9. | **Risk Register**  The board were advised of changes to the risk register and the associated risk levels.  **Motion**  The board were asked to note the content of the report.  **Decision**  The board noted the content of the report. |
| 10. | **Review of Scheme of Delegation**  **Restricted** |
| 11. | **Board Governance**  The board welcomed Benjamin Jones as a new Trustee/ Director.  It was advised that Mary Watt had resigned from her position on the board as Employee Representative, which is currently still a vacant position. The board were asked to review and agree the set-up of both Sub Committees.  **Motion**  The board were asked to review and agree the set-up of both the Sub Committees.  **Decision**  The board reviewed the set-up and approved the following:  **Sub Committee Appointments**  **Finance and Audit Sub Committee**  **Motion**  Andrew Nisbet proposed Cllr William Sinclair as Chair, and Benjamin Jones as a sub committee member  **Decision**  The board approved the appointments.  **Business and Performance Sub Committee**  **Motion**  Andrew Nisbet proposed that sub committee members will remain the same;- Mairi Coleman – Chair  Cllr Ian MacQuire and Cllr Maurice Corry - committee members  **Decision**  The board approved the continued appointments. |
| 12. | **Social Value Report**  The board were presented with the Community Leisure UK Social Value Report. Discussions were held on the content.  **Motion**  The board were asked to note the content of the report.  **Decision**  The board noted the content of the report. |
| 13. | **Open Discussion**  **Restricted** |
| 14. | **Schedule of Meeting Dates**  All proposed dates were agreed |
| 15 | **AOCB**  **Restricted** |
| 16 | **Date of next meeting**  **16 November 2023 in Dunoon.** |
|  | **Meeting closed at 12.36pm** |